ONTARIO ADULT LITERACY CURRICULUM FRAMEWORK WITH MILESTONES
This chart lists the milestones associated with each level.

Competency	Task Group	Level 1 Indicator	Level 2 Indicator	Level 3 Indicator
A. Find and Use Information	**A1** Read continuous text	**A1.1** Read brief texts to locate specific details	**A1.2** Read texts to locate and connect ideas and information	**A1.3** Read longer texts to connect, evaluate and integrate ideas and information
	MILESTONES	**Milestone #1** *Read a classified advertisement to extract details such as a company's services.* **Milestone #2** *Read a brief course description to identify course details. Read an email to identify requests.*	**Milestone #3** *Read a detailed information sheet to obtain company and product information.* **Milestone #4** *Read a detailed course description to identify course requirements.*	**Milestone #5** *Read an information package from a charity to connect, evaluate and integrate information.* **Milestone #6** *Read a company policy handbook to connect, evaluate and integrate information.* **Milestone #7** *Read a selection from a textbook or manual to extract and integrate information.*
	A2 Interpret documents	**A2.1** Interpret very simple documents to locate specific details	**A2.2** Interpret simple documents to locate and connect information	**A2.3** Interpret somewhat complex documents to connect, evaluate and integrate information
	MILESTONES	**Milestone #8** *Locate product uses and instructions, and interpret symbols on a product label.* **Milestone #9** *Locate details and interpret symbols in a course description and a course schedule.*	**Milestone #10** *Locate and connect details in a nutritional label and table.* **Milestone #11** *Refer to a table of contents and catalogue to extract and connect detailed information.*	**Milestone #12 & #13** *Refer to several documents to connect, evaluate and integrate information.*
	A3 Extract info from films, broadcasts and presentations	Tasks in this task group are not rated for complexity.		
	MILESTONES	**Milestone #14** *Watch and/or listen to a film, broadcast or presentation to extract information.*		

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B. Communicate Ideas and Information	**B1** Interact with others	**B1.1** Participate in brief interactions to exchange information with one other person	B1.2 Indicate and maintain interactions with one or more persons to discuss, explain or exchange information and opinions	B1.3 Initiate and maintain lengthier interactions with one or more persons on a range of topics
	MILESTONES	**Milestone #15** *Provide directions to a familiar location and instructions for how to carry out a familiar process.*	**Milestone #16** *Carry on a brief exchange to share and support your opinion.*	**Milestone #17** *Make a 10- to 15-minute presentation to propose a solution, to persuade or to inform others about a topic.*
	B2 Write continuous text	**B2.1** Write brief texts to convey simple ideas and factual information	B2.2 Write texts to explain and describe information and ideas	B2.3 Write longer texts to present information, ideas and opinions
	MILESTONES	**Milestone #18** *Write brief texts to express thanks to an employer and to make a request.* **Milestone #19** *Write brief texts to express thanks to a classmate and to make a request.* **Milestone #20** *Write brief texts to express thanks to a neighbour and to make a request.*	**Milestone #21-# 23** *Write an email to express interest and to provide information supporting a request.*	**Milestone #24** & **#25** *Write a formal letter to express concerns and to propose solutions.* **Milestone #26** *Write a research paper on your choice of topic.*
	B3 Complete and create documents	**B3.1a** Make straightforward entries to complete very simple documents	**B3.2a** Use layout to determine where to make entries in simple documents	**B3.3a** Decide what, where and how to enter information in somewhat complex documents
	MILESTONES	**Milestone #27** *Complete a simple form and make entries in a calendar.*	**Milestone #29** *Complete a registration form to enroll in a course.*	**Milestone #32** & **#33** *Enter information on a somewhat complex form.*
	B3 Complete and create documents	**B3.1b** Create very simple documents to display and organize a limited amount of information	**B3.2b** Create simple documents to sort, display and organize information	**B3.3b** Create more complex documents to sort, display and organize information
	MILESTONES	**Milestone #28** *Create and organize a to-do list.*	**Milestone #30** *Create a table to organize and compare product or service information.* **Milestone #31** *Create a table to organize and compare course information.*	**Milestone #34** *Create a multi-phase schedule to display a sequence of activities.* **Milestone #35** *Create a flowchart to illustrate a process described in a text.*
	B4 Express oneself creatively	Express oneself creatively, such as by writing journal entries, telling a story and creating art		
	MILESTONES	**Milestone #36** *Use a medium of your choice to express yourself creatively.*		

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C. Understand and Use Numbers	**C1** Manage money	**C1.1** Compare costs and make simple calculations	**C1.2** Make low-level inferences to calculate costs and expenses that may include rates such as taxes and discounts	**C1.3** Find, integrate and analyze numerical information to make multi-step calculations to compare cost options and prepare budgets
	MILESTONES	**Milestone #37** *Refer to flyers and price lists to make simple comparisons and calculations.*	**Milestone #38 & #39** *Refer to receipts to verify costs and make calculations.*	**Milestone #40** Create a budget to achieve a financial goal.
	C2 Manage time	**C2.1** Measure time and make simple comparisons and calculations	**C2.2** Make low-level inferences to calculate using time	**C2.3** Find, integrate and analyze numerical information to make multi-step calculations using time
	MILESTONES	**Milestone # 41** *Read time on digital and analog clocks and calculate elapsed time.*	**Milestone # 42 & 43** *Make calculations using a timesheet.*	**Milestone # 44** *Create a multi-phase schedule to plan and sequence activities.*
	C3 Use measures	**C3.1** Measure and make simple comparisons and calculations	**C3.2** Use measures to make one-step calculations	**C3.3** Use measures to make multi-step calculations; use specialized measuring tools
	MILESTONES	**Milestone # 45** *Identify distances, measure temperature, make simple comparisons and calculations.*	**Milestone # 46** *Refer to a map and directions to calculate and convert distances.*	**Milestone # 47** *Refer to dimensions and quantities to calculate and convert measurements.*
	C4. Manage data	**C4.1** Make simple comparisons and calculations	**C4.2** Make low-level inferences to organize, make summary calculations and represent data	**C4.3** Find, integrate and analyze data; identify trends in data

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D. Use Digital Technology	n/a	**D.1** Perform simple digital tasks according to a set procedure	**D.2** Perform well-defined, multi-step digital tasks	**D.3** Experiment and problem-solve to perform multi-step digital tasks
	MILESTONES	**Milestone #54** *Log into a user account on a computer.*	**Milestone #55** *Conduct an Internet search.*	**Milestone #56** *Select a computer program and use a wide range of software features to present information.*
E. Manage Learning	n/a	**E.1** Set short-term goals, begin to use limited learning strategies, and begin to monitor own learning	**E.2** Set realistic short- and long-term goals, use a limited number of learning strategies, and monitor own learning	**E.3** Set realistic short-and long-term goals, use a variety of learning strategies, and monitor and evaluate own learning
	MILESTONES	**Milestone #57** *Identify the ways you have begun to demonstrate that you can set realistic short-term goals, use learning strategies, and monitor your own learning.*	**Milestone #58** *Identify the ways you have demonstrated that you can set realistic short- and long-term goals, have begun to use a variety of learning strategies and monitor and evaluate your own learning.*	**Milestone #59** *Identify the ways you have demonstrated that you can set realistic short- and long-term goals, use a variety of learning strategies, and monitor and evaluate your own learning.*
F. Engage With Others	n/a	This competency is not rated for complexity.		
	MILESTONES	**Milestone #60** *Engage with others to achieve a shared outcome.*		